

LIVE OAK CHARTER SCHOOL
100 Gness Concourse Petaluma, CA 94952 • (707) 762-9020

Agenda for the Regular Meeting of the Board of Directors Live Oak Charter School
Handwork Room room
November 14, 2019
6:30pm

Present

Sarah Grossi (Director)
James Jensen (Director)
Josh Kizner (Director)
Stacy Ito (Director)
Erin Wrightsman (Director)
Justin Tomola (Executive Director)
Daniella Baker (Director) arrived 6:40pm

Absent

Chris Fox (Director)

OPENING 6:30 pm

PUBLIC COMMENT

None

OPEN SESSION

A. Approve the agenda--Move to approve EW, 2nd JJ, Aye all

B. Reports

1. Committee reports
 - a. Executive Committee (Sarah Grossi): met and set agenda for 11/14 meeting
 - b. Finance Committee (James Jensen): met and reviewed financials--on track for the year, discussed school with & without SB740
2. Executive Director Report (Justin Tomola)
 - a. Current Enrollment: 290; Openings: 1-K1 Rosemary, 1-3rd, 2-4th, 2-5th, 4-8th
 - b. SB 740 2018/19, approved, pending payment
 - c. Challenge Day: many thanks to Krista Wigert and many parent volunteers to coordinating and leading Challenge Day, it was awesome and well received. Middle school feedback: teachers loved it and experiencing a major shift in classroom climates. LOCS is very appreciative of this gift!
 - d. Dashboard: California Dashboard Local Indicators are presented to the board for review, as compiled by Justin Tomola and Sarah Grossi. These indicators are being submitted Friday 11/16/19 to LOCS online dashboard.
3. Foundation Report (Richard Deering, Foundation Chair)
 - a. Foundation is doing well, on target, gearing up for winter donations
 - b. Participation is up 2%, to 52%

C. Consent agenda--Move JJ, 2nd DB, Aye: SG, EW, JK

All matters listed under Consent Agenda are considered to be routine, and all will be enacted by one motion and vote. There will be no separate discussion of these items unless a Board member requests items to be removed from the Consent Agenda for separate action.

1. Board minutes for October 10, 2019
2. Monthly financials for October 2019

D. The board will consider the following for discussion and approval

1. Approval of new Live Oak Foundation Board members (Sarah Grossi)
 - a. Move to approve Nicole Foreman & Debbie Fox, EW, 2nd JJ, Aye: JK, DB, SI, SG

E. The board will consider the following for discussion

1. Status of proposal to amend LOCS charter by PCS to comply with SB740 requirements (Justin Tomola)
 - a. SG requests that JT follow-up with John Azzizzi to alert us when new F&RL numbers will be released for McKinley. This information will allow LOCS to decide whether pursuing SB740 in the future is worthwhile.
2. Preparation of first interim budget, including strategic planning regarding program and expense spending with and without SB 740 funds (James Jensen)
 - a. Met and discussed, focused on going forward without SB740 funding. More trimming maybe needed, as we maybe a little over-budget. LOCS will need to continue with a lean program.
3. Facilities update
 - a. IAQ plan development (James Jensen)
 - i. EPA IAQ Tools for Schools Summary read and discussed, also creating a standard, step-based communication procedure. A simple protocol to use the tools needs to be created for LOCS, JJ can create a draft to review and discuss at December 2019 BOD meeting.
 - b. Update on administrative Environmental Review Committee (Justin Tomola)
 - i. 3 community members have come forward to be part of the committee. They are coordinating a time to meet.
 - c. Long Term Facilities administrative committee (Chris Fox)
 - i. CF absent, E.3.c. deferred to December 2019 BOD meeting
 - d. Fairgrounds plan update (Justin Tomola)
 - i. Met with fairground CEO & board members to discuss future use, develop tenant-landlord relationship, and submit expenditures for facilities
4. MOU deliverables and board support (Justin Tomola, Sarah Grossi)
 - a. Discussion to determine where support can be given. Need an updated and categorized list from Kim.
 - b. Board will review again next month at December 2019
5. Communications update (Stacy Ito)
 - a. New website under construction, 1st phase of website will be geared to enrollment, hopefully to unveil in December
6. December conference attendance (Justin Tomola)
 - a. Deferring conference for JT until December 2020

CLOSED SESSION

F. Pursuant to Government Code 54956.8 Conference with Real Property Negotiator
Property: 100 Gross Concourse, Petaluma; Negotiating Parties: Sonoma-Marín Fair; under
negotiation: price and terms

G. Pursuant to Government Code 54957: Public Employee Contracts

OPEN SESSION

Report on actions taken in closed session

ADJOURNMENT 9:23 pm