

LIVE OAK CHARTER SCHOOL
100 Gness Concourse Petaluma, CA 94952 • (707) 762-9020

Agenda for the Regular Meeting of the Board of Directors Live Oak Charter School
Handwork Room room
October 10, 2019
6:30pm

Present

Sarah Grossi (SG) Chair
Josh Kizner (JK) Director
James Jensen (JJ) Treasurer
Stacy Ito (SI) Secretary
Erin Wrightsman (EW) Director
Justin Tomola (JT) Executive Director
Chris Fox (CF) Director

Absent

Daniella Baker (DB) Director

OPENING 6:31 pm

PUBLIC COMMENT

No Public Comment

OPEN SESSION

A. Approve the agenda: Move to approve EW, 2nd SI, aye CF, JJ,JK

B. Reports

1. Committee reports
 - a. Executive Committee (Sarah Grossi): committee met and set agenda for 10/10
 - b. Finance Committee (James Jensen): met and reviewed financials
2. Executive Director Report (Justin Tomola)
 - a. Current and pending enrollment, facilities forums, sports programs, classroom updates
 - i. Enrollment, 3rd @ 30, 2 pending, 4th @ 30, 5th @ 30, 8th @ 28, total 290 enrolled, 2 pending, 2 waitlist, 4 cloud
 - ii. Facilities to be discussed later in the evening
 - iii. Fundraising was successful in raising goal of \$5k for boys & girls basketball, parent volunteers are working hard to create and manage a sports program for the school, gratitude for volunteerism and enthusiasm
 - iv. Gratitude for updates from JK and reminder that we could host students at BOD meetings, as previously discussed
3. Foundation Report (Deb Fox, new board member of LOCS Foundation)

- a. Higher amount of pledge in August, reflects request sent with student enrollment paperwork
- b. Participation at 50%, up from 45%.
- c. Parents' Night Out is a new endeavor from Foundation, led by Deb. Some will be adult only, some family oriented, but generally one event a month. Events are posted on Live Oak Community Facebook page. Biggest event will be a Holiday Party, Friday 12/6/19, 7-11pm. Objective is community building, asking if foundation and school board will be available to pass appetizers and facilitate communication and relationship with the community.
- d. Targeted donations are being accepted by the Foundation as long as chairs of both board and ED are all in agreement.
- e. Foundation is amending bylaws soon to increase board from 7 to 9.

C. Consent agenda: Move to approve JJ, 2nd CF, Aye SG,EW, JK

All matters listed under Consent Agenda are considered to be routine, and all will be enacted by one motion and vote. There will be no separate discussion of these items unless a Board member requests items to be removed from the Consent Agenda for separate action.

- 1. Board minutes for September 12, 2019
- 2. Monthly financials for September 2019

D. The board will consider the following for discussion and approval

- 1. Proposal to request amendment of Live Oak Charter School charter by the Petaluma Elementary School District to comply with SB 740 requirements (Justin Tomola)
 - a. Move to approve proposed amendments to charter and pursue changes to be approved by PCS, 2nd EW, Aye: SG, CF, JJ
 - b. No material changes needed to the charter, state is requiring grammatical changes to 9.2.1 Enrollment Priorities, #1 & #3 and 9.2.2 Lottery Process #1 & #3.
 - c. JK what is the timeline for getting this approved? Is it urgent? Are we going to be eligible for the grant based on McKinley F&RL student numbers
 - d. SG, agrees there may not be any urgency, but would like to press forward with getting PCS to approve state required wording.
- 2. Amend Classified and Certificated Salary Schedules (as related to substitute employees) Justin Tomola
 - a. Move to approve with edits in c, d, e, EW, 2nd SG, Aye all
 - b. Proposing Specialty Sub moves from hourly rate to flat rate of \$120 (Full), \$70 (Half), Certificated to \$135 (Full)
 - c. Division Code SUBC-2 line should read "Certificated Teacher Sub (Half Day)"
 - d. Division Code SUBS-2 line should read "Substitute Specialty Teacher"
 - e. Spelling for "extracurricular" stipends needs to be edited

E. The board will consider the following for discussion

- 1. Update of SB 740 funds for 2018/19 school year (Justin Tomola)

- a. State has provided positive news that LOCS will be eligible for SB 740 funds for 2018/19 school year.
- 2. Facilities update
 - a. Mold remediation: report on community forums, pending projects (Justin Tomola)
 - i. No current pending projects
 - ii. 50 people came to community forums, timeline provided, questions and answers provided, so far no emails received by ED for interest in IAQ Committee
 - iii. Tentative date 10/30/19 meeting with Fairgrounds CEO & Fairgrounds board members, to present costs for reimbursements, estimating \$60k of expenses
 - iv. Suggestion of working with real estate attorney prior to meeting with fairgrounds in order to assess areas responsibility between fairgrounds and LOCS
 - b. Draining (James Jensen)
 - i. New drainage installed with James and Fairgrounds maintenance crew
 - c. Parent Council (Stacy Ito)
 - i. Meetings organized/facilitated by Carrie DeMartini, gauging parent interest in volunteerism, outreach, community work , etc.
 - ii. Winter Faire will not be lead by Parent Council this year, rather it will be lead by a team of parents, in partnership with Muriel

CLOSED SESSION

F. Pursuant to Government Code 54956.8 Conference with Real Property Negotiator
Property: 100 Gness Concourse, Petaluma; Negotiating Parties: Sonoma-Marin Fair; under
negotiation: price and terms

G. Pursuant to Government Code 54957: Public Employee Contracts

OPEN SESSION

Report on actions taken in closed session

No actions to report

ADJOURNMENT 8:38 pm