Board Packet, 1/25/2024 Board Meeting

Live Oak Charter Board Norms

- *Be brief and respect others.*
- *Be prepared for board meetings by asking questions ahead of time and follow the "No Surprise Rule."*
- *Avoid hidden agendas and springing any surprises on other members.*
- *Focus on an agenda item until it is resolved or until a specified time has been reached to resume the resolution process.*
- *Give your full listening attention.*
- *Be open to challenge your own beliefs and ideas; Stay open to new ways of doing things.*
- *Success depends on participation – share ideas, ask questions, draw others out.*
- *Refrain from deriding other individuals' ideas. Strive to value all opinions.*
- *Work in the interest of all students.*
- *Own your mistakes.*
- *Celebrate success – take time to recognize small steps or progress toward goals.*
- *Don't interrupt.*
- *Express gratitude and appreciation.*

Board Verse

May wisdom shine through me,
May love glow within me,
May strength permeate me,
That in me may arise
A helper of humankind,
Selfless and true.

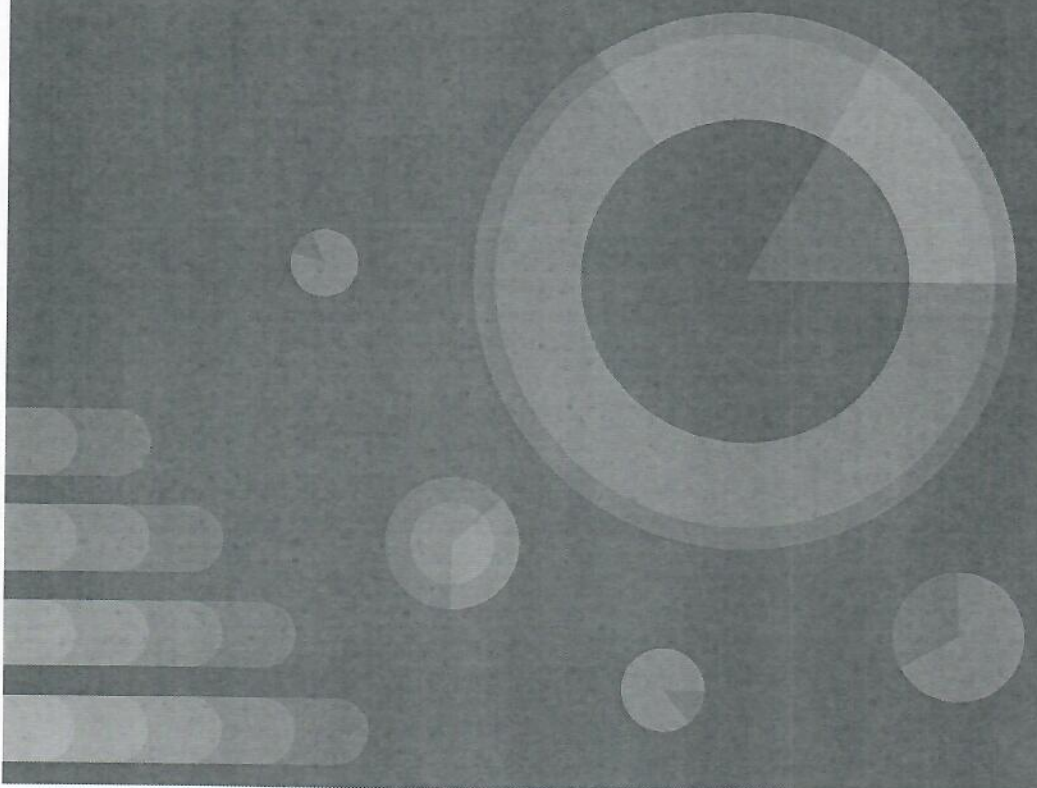**Contents of this Packet**

B. Reports
   1. Director's Update (Linda Delgado)

D. The board will consider the following for discussion
       1. Parent Survey Planning (Samantha Sheppard and Justin Lipp)
       2. California Budget (Stacy Ito)

Director's Report

1/25/24

Waldorf Alliance Self Study

Strategic Plan

Priority 1: Deeping our Waldorf Practice

Goal #3: Complete the Alliance Self-Study Process

The Self-Study Process

- The Alliance has 7 Core Principles.
- Each of the 7 are examined through the lens of 4 key questions.
- The Alliance provides no direction on how a self study is structured, so I proposed a method to begin with the braintrust in the teaching community.
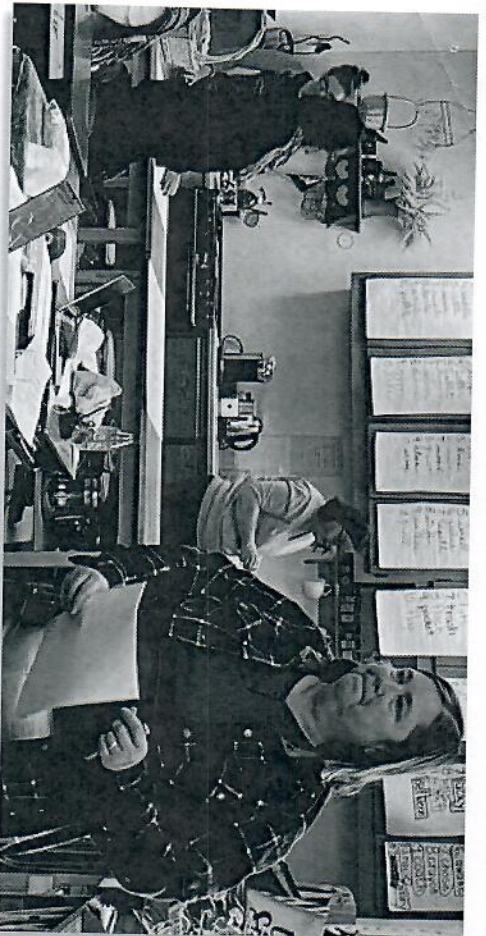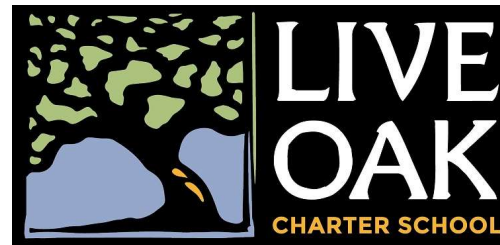
Attendance

	Class Size	Absences	Tardies	Independent Study (NC)
Rosemary	21	198	108	62 (0)
Sunflower	18	113	17	62 (1)
1st	28	153	141	73 (1)
2nd	30	197	189	45 (4)
3rd	29	249	258	85 (1)
4th	30	144	110	20 (3)
5th	20	130	147	36 (0)
6th	28	118	139	42 (8)
7th	24	258	87	54 (9)
8th	22	145	79	56 (6)

Your Moment of Zen

Priority: Belonging

Parent Survey
2023-2024

LIVE OAK
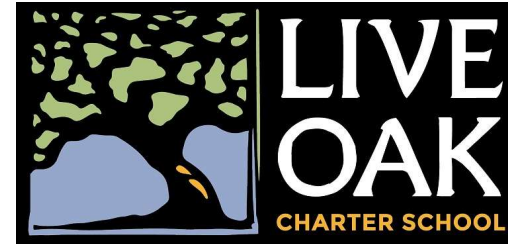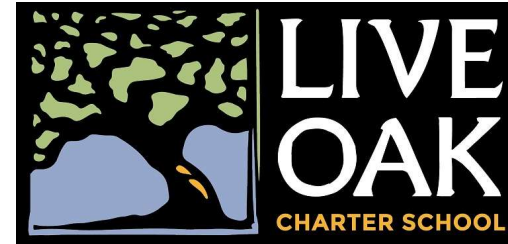CHARTER SCHOOL

Parent Survey Goals
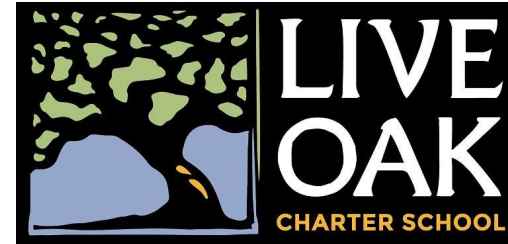
- Gather information that is useful to the board, administration, and other stakeholders.

- Provide a survey experience that is in line with our values as a school.

- Include as many families as possible.

- Include all stake holders in the planning process (board & admin are core team members; staff & foundation have been invited to participate).

Parent Survey History

- A survey gathering feedback from families is sent annually late February/early March.

- 51% of our families responded last year, lower than previous years (It was 76% in 22/21 and 65% in 20/21). Last year was the year we migrated communication to ParentSquare.

- Last year, we moved the survey from Survey Monkey to Google Docs. There was an attempt to make the survey less corporate and warmer. We also made the LCAP questions much easier to answer.

- Last year, we learned that almost 90% of our families who have joined over the past few years chose us for our Waldorf curriculum (rather than liking Live Oak more than other options).

- Our surveys generally take 10-20 minutes to complete.
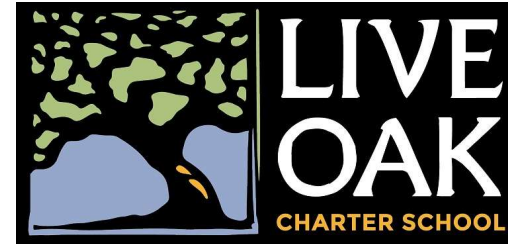
Parent Survey Summary

- The parent survey is designed specifically for the caregivers of our students, and is sent out each spring. We provide a summary of the results to the community in late spring. The survey is anonymous.

- There are four main sections of the survey:
  - Feedback for each child, asked annually. If multiple children attend from one family, these questions are asked for each child attending. These questions provide grade specific and staff specific feedback.
  - Topical questions the board and administration uses for planning purposes. Last year, we asked about ParentSquare, our school calendar, and priorities for our budget.
  - LCAP goals feedback
  - General feedback about Live Oak, including likeliness to recommend, what they like best, and opportunities for growth. These are mostly open-ended questions.

What are the Board's Questions?
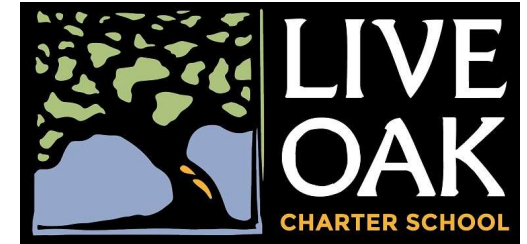
- What would we like to focus on this year? What do we want to know from or about our community?

- Questions should provide responses that are actionable and realistic.

- In our review of last year's survey, our overall takeaway was we wanted questions that are meaningful and highlight our strategic plan around student joy, creating community and belonging, institutional stability, and deepening our Waldorf practices.

Other Possible Changes

- Survey distribution – We'd like more responses, so we need to plan additional notifications to the community in different ways (e.g. signage at school with a QR code, link in other ParentSquare notifications (Linda's email?), class coordinator email out.

- Survey results – share with class coordinators? Via ParentSquare?

- Other ideas?

Next Steps

- Create questions for this year, including stakeholders in the process

- Determine how we are sending survey out to community

- Once survey is deployed, send reminders

- Once closed, look at results, report out in March or April board meeting

- Take action on items learned from survey

Live Oak Charter School

Budget Presentation
1/25/2024

Surplus/(Deficit) and Enrollment [Current Projection]

Major Water Damage/Repairs

End of SB740 Facilities Funding

Influx of One-Time Relief Funding offsets enrollment declines; Surplus offsets future deficits (partial)

End of One-Time Funding, Low COLA, Low Enrollment

"Break-Even" Enrollment Level (284)

Legend: Surplus / (Deficit) — Enrollment — "Break-Even" Enrollment Level (284)
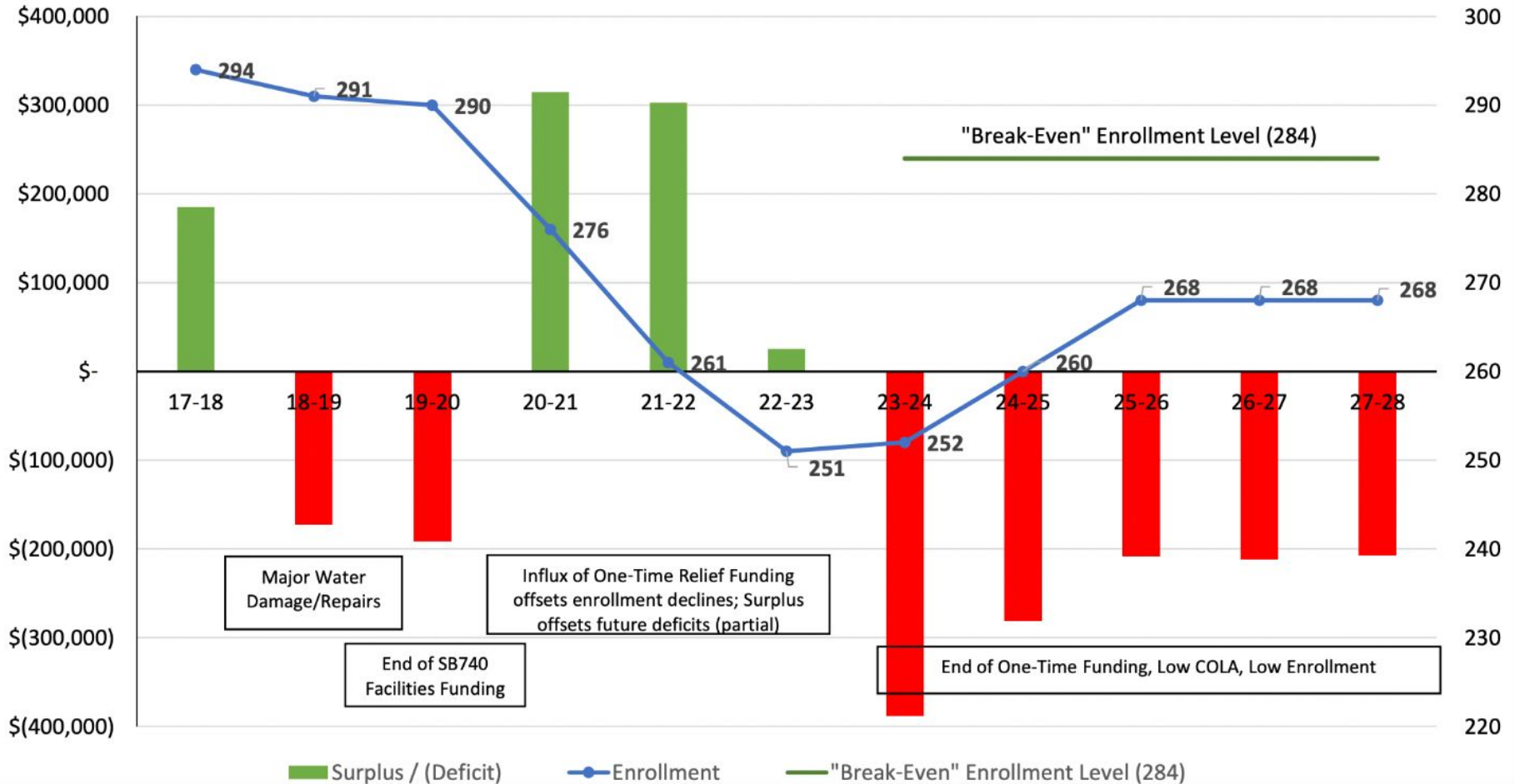
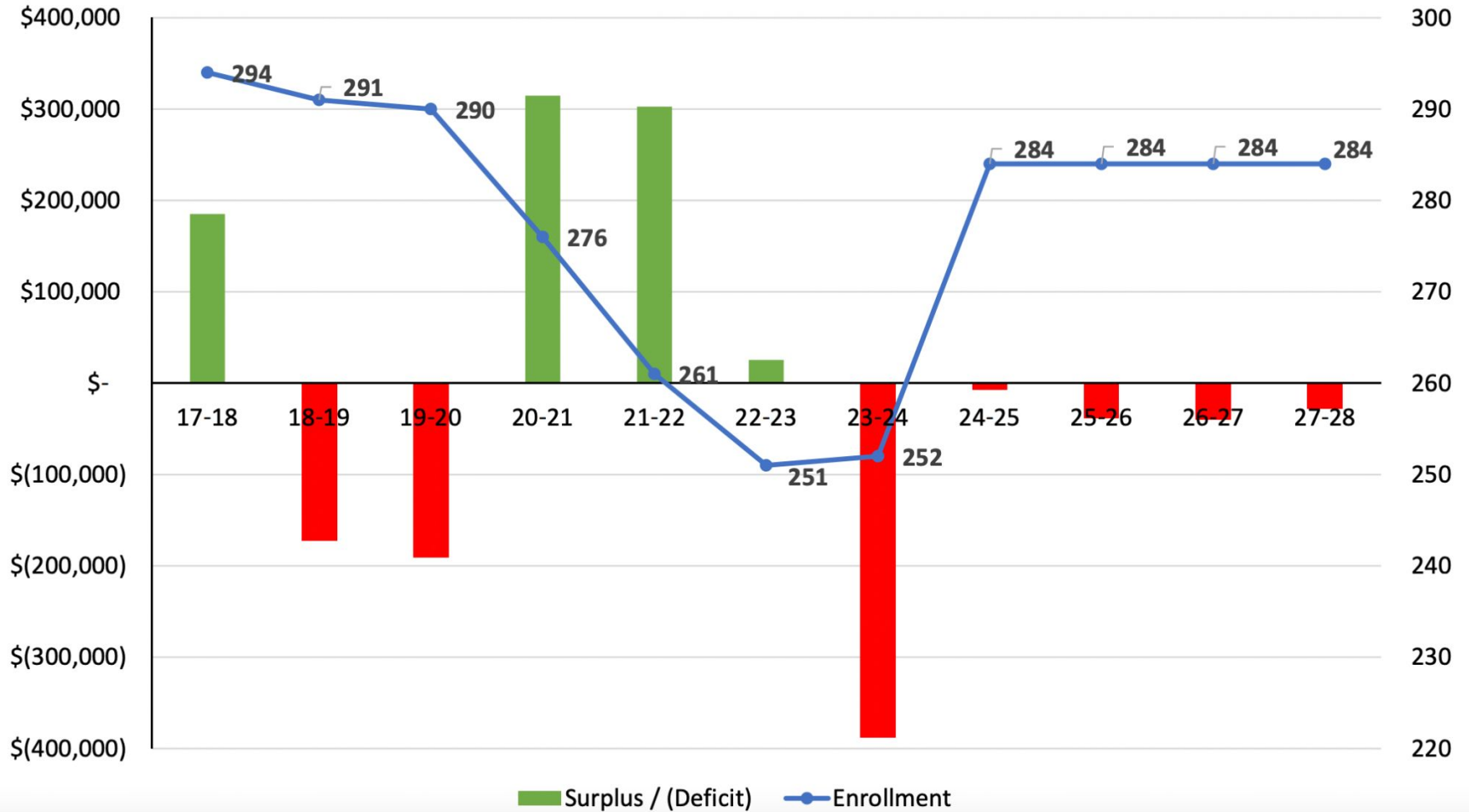| Description	2017/18 Actual	2018/19 Actual	2019/20 Actual	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 AB	2023/24 Rev Bud	23-24 Rev vs AB	2024/25 MYP	2025/26 MYP	2026/27 5-yr	2027/28 5-yr
Memo: Equiv LCFF Revenue per Enrollment [= Rev / (LCFF/ADA) / Att Rate]													
SB740 Facilities	21.26	27.57	(1.73)	0.13	-	-	-	-		-	-	-	-
One-Time Funding Sources	5.42	10.21	0.59	43.04	90.85	57.76	-	0.34		-	-	-	-
Total	26.67	37.78	(1.14)	43.16	90.85	57.76	-	0.34		-	-	-	-
Total Funded Enrollment (Actual+Memo)	320.67	328.78	288.86	333.16	351.85	308.76		252.34					
				* 20-21 funded at 19-20 levels									
Memo: Deficit / Enrollment								(36.55)		(25.71)	(18.47)	(18.22)	(17.29)
Memo: Equiv Total Expenditures per Enrollment [= Rev / (TotExp/ADA) / Att Rate]													
SB740 Facilities	16.62	18.87	(1.31)	0.11	-	-	-	-		-	-	-	-
One-Time Funding Sources	4.24	6.99	0.45	38.70	65.20	39.05	-	0.25		-	-	-	-
Total	20.86	25.87	(0.87)	38.81	65.20	39.05	-	0.25		-	-	-	-
Total Enrollment [Equiv Total Exp basis]	314.86	316.87	289.13	328.81	326.20	290.05		252.25					
				* 20-21 funded at 19-20 levels									

Surplus / (Deficit) and Reserve Balance [Current Projection]

Legend: Surplus / (Deficit) — Unr Reserve Balance

Reserve Balance percentages by year:
- 17-18: 23.0%
- 18-19: 14.8%
- 19-20: 15.4%
- 20-21: 29.8%
- 21-22: 30.7%
- 22-23: 26.2%
- 23-24: 19.7%
- 24-25: 12.1%
- 25-26: 6.7%
- 26-27: 1.1%
- 27-28: -4.1%
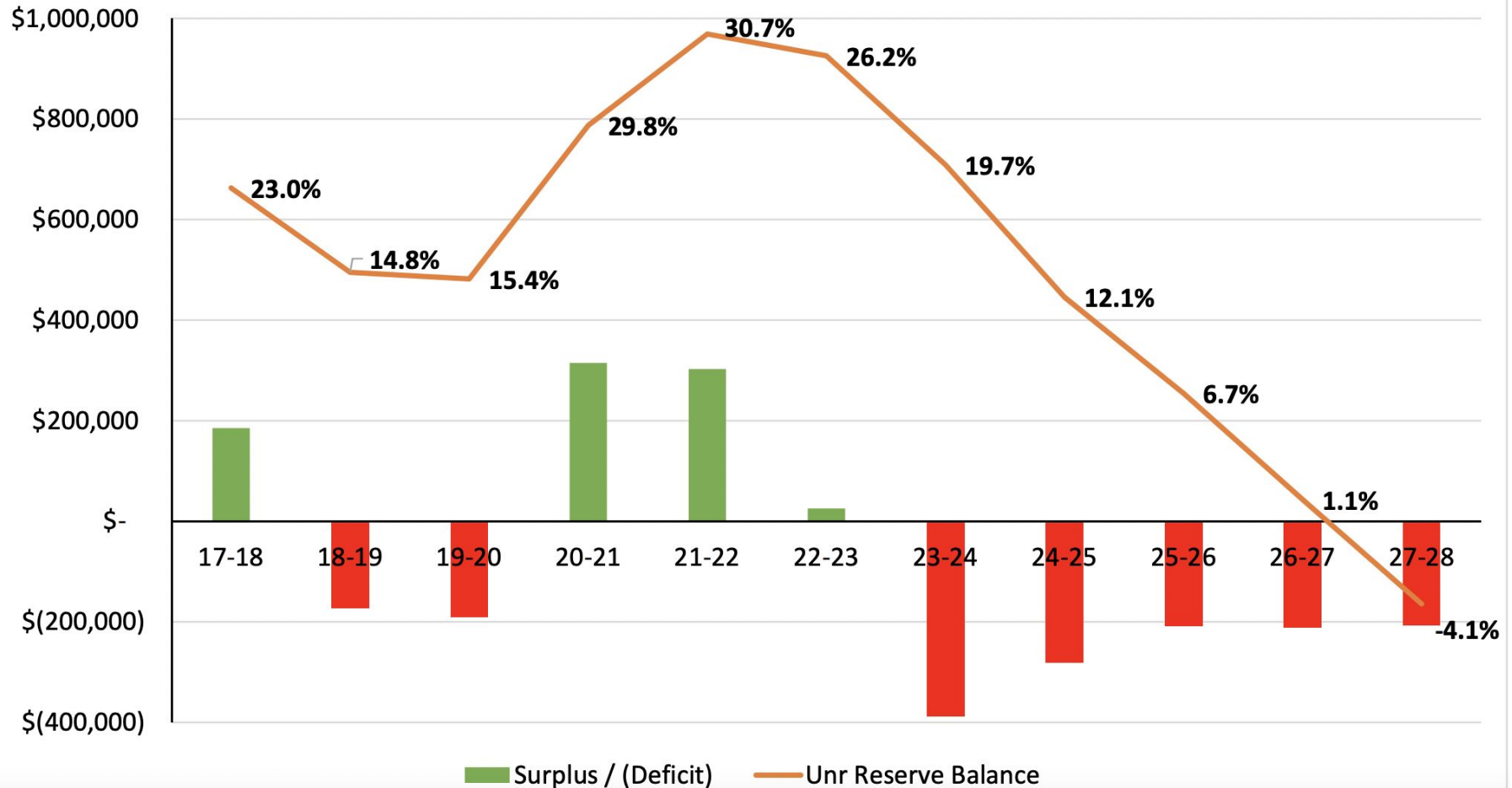
Surplus/(Deficit) and Enrollment [@ 284 starting 24-25]

Surplus/(Deficit) and Reserve Balance [@ 284 starting 24-25]

	17-18	18-19	19-20	20-21	21-22	22-23	23-24	24-25	25-26	26-27	27-28
Unr Reserve Balance	23.0%	14.8%	15.4%	29.8%	30.7%	26.2%	19.7%	19.6%	18.4%	16.8%	15.6%

Legend: Surplus / (Deficit) —●— Unr Reserve Balance