

LIVE OAK CHARTER SCHOOL
100 Gness Concourse Petaluma, CA 94952 • (707) 762-9020

Minutes for the Meeting of the Board of Directors of Live Oak Charter School
Aftercare Room and Zoom
June 27, 2023
6:00 pm

School board meetings are being conducted in hybrid format, by virtual teleconference and in person. Members of the public who wish to access the Board meeting via virtual teleconference may do so at:

<https://liveoakcharter-org.zoom.us/j/91323940769?pwd=MWhYRWVQRlIiWYjI2STYyRVZBT3Bpdz09>

Meeting ID: 913 2394 0769

Passcode: 905432

One tap mobile

+16699009128,,91323940769#,,,,*905432# US (San Jose)

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Members of the public calling in will be given the opportunity to address the Board during the meeting. They should use the “raise hand” tool on the Zoom platform. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the meeting.

Access to Board Materials: A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on the Live Oak Charter School’s website along with the agenda following the posting of the agenda at least 72 hours in advance of this meeting.

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 72 hours prior to the meeting by emailing kim.anderson@liveoakcharter.org. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the ADA

Mission & Program

To ensure the humanity and potential of its students through an education resonant with their unfolding awareness and capacities, and supportive of the full and integrated development of body, heart, and mind. LOCS provides a K-8 program inspired by Waldorf education to children and families of Petaluma and surrounding communities. Waldorf inspired education is a developmental approach to learning that cultivates the innate capacities of each child through age appropriate curriculum. Live Oak educates the whole child – head, heart, and hands, through an education that integrates each child’s creative, intellectual, emotional, physical and social domains. Live Oak offers an interdisciplinary

liberal arts program where art, music, and movement are integrated with core academic instruction. Exploration of the natural world, human culture, language and mathematics enlivens curiosity which is the foundation of intellectual growth, conceptual flexibility, empathy and sense of connectedness.

Live Oak Charter Board Norms

- *We work in the interest of ALL of Live Oak's students.*
- *We are prepared for board meetings by asking questions ahead of time.*
- *We follow the "No Surprise Rule;" we are committed to avoiding hidden agendas.*
- *We focus on an agenda item until it is resolved or until a specified time has been reached to resume the resolution process.*
- *Our success depends on our participation – we share ideas, ask questions, draw others out.*
- *We give our full listening attention.*
- *We raise our hand and speak when called upon.*
- *We strive to be brief and respectful to others.*
- *We refrain from deriding other individuals' ideas and strive to value all opinions.*
- *We own our mistakes.*
- *We are open to challenging our own beliefs and ideas; we stay open to new ways of doing things.*
- *We celebrate success by taking time to recognize small steps or progress toward goals.*
- *We express gratitude and appreciation.*

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PRESENT

Jessica Umphress, Board Chair
Kristin Walter, Board Director
Stacy Ito, Board Director, acting Secretary for 6/27/23
Chris Fox, Board Director
Robert Bunce, Board Treasurer
Linda Delgado, Executive Director

ABSENT

Samantha Sheppard, Board Secretary

CALL TO ORDER

Identify a time-keeper for the meeting

6:13pm

APPROVE THE AGENDA

KW moves to approve, RB seconded
Aye: JU, KW, SI, CF, RB

A. Public Comment on non-agenda items

None

B. Public Comment On Closed Session Items

None

C. Closed Session

Gov. Code 54957.6, Conference with Labor Negotiators, Agency Negotiators: Samantha Sheppard & Robert Bunce

D. Reports

No public comment

This portion of the meeting is set aside for delivery of information to the board/public. Board members may ask clarifying questions, but items are intended to be primarily informational.

1. ~~Treasurer Report (Robert Bunce)~~ No treasurer report this month, wrapped into item F1

E. Consent agenda

KW moves to approve, RB seconded

Aye: JU, KW, SI, CF, RB

All matters listed under Consent Agenda are considered to be routine, and all will be enacted by one motion and vote. There will be no separate discussion of these items unless a Board member requests items to be removed from the Consent Agenda for separate action.

1. Board minutes for June 14, 2023

F. The Board will consider the following for approval

No public comment

1. 2023/2024 Budget (John Azzizzi)

Recommendation: Approve

CF moves to approve the 23/24 proposed budget, KW seconds

Aye: JU, KW, SI, CF No: RB 23/24 proposed budget is approved

2. 2023/24 LCAP (~~Justin Tomola~~, John Azzizzi)

Recommendation: Approve

RB moves to approve the 23/24 LCAP, SI seconds

Aye: JU, KW, CF, SI, RB

3. Consideration and approval of Business Manager contract (Robert Bunce)

Recommendation: Approve

The Consortium Director is a shared position between SICS, NCS, and LOCS. Per the MOU for this position, "Salary increases shall, at a minimum, be equivalent to the weighted average salary increases of the Executive Directors of each of the Participants. The Proportionate Share Percentage shall be adjusted accordingly for the same weighted average increase." Using this formula, this year's salary increase will result in a 6.1% raise and reflect a total salary of \$142,576. As stated, this position is shared across three schools, with the current split as follows: SICS 42.65%, **LOCS 34.40% (\$49,046.14)** and NCS 22.95%.

RB moves to approve the salary and position for the Business Manager contract for 23/24, SI seconds

Aye: JU, KW, SI, CF, RB

4. Review and approve authorization of Foundation to disperse to LOCS the entirety of 22/23 support grant within 30 days. (Robert Bunce)

Recommendation: Approve

SI moves to approve, CF seconds

Aye: JU, KW, SI, CF, RB

G. The board will consider the following for discussion

No public comment

1. Future Facilities Planning (Jessica Umphress & Kristin Walter)
 - a. KW met with Rick Merlau regarding further information and development of plans with faceted buildings for a possible school site construction. Estimated cost to have architectural plans created is about ~\$7500. Merlau has generously provided a lot of work to LOCS pro bono in helping to envision a possible new site. Due to budget constraints, LOCS will need to work with FOLOCS to source the funds to continue working with Merlau. RB suggests forming a new facilities working group with FOLOCS going forward. KW will follow up with Merlau.
 - b. JU is in the process of connecting and setting up meetings with board trustees in Rohnert Park to assess viability of LOCS moving to SOMO Village.
2. Strategic Plan Recommendations (Kristin Walter & Jessica Umphress)
 - a. KW gave an update and overview of the Strategic Plan process and the subsequent Recommendations from the process. Next steps are 1) fully enroll the new ED in the Strategic Plan & Recommendations and 2) bring the Recommendations to the faculty for presentation and collaboration sometime in the fall.

H. Board Development

1. Board Self-Evaluation/Performance Feedback (Robert Bunce)
 - a. RB will work with LD when she returns from vacation to get this item to the board in the near future.

I. Report on Closed Session

No report out

J. Topics for consideration for future board meetings

Please email future agenda items for consideration to linda.delgado@liveoakcharter.org and jessica.umphress@liveoakcharter.org

K. ADJOURNMENT

9:34pm