

**LIVE OAK CHARTER SCHOOL**  
100 Gness Concourse Petaluma, CA 94952 • (707) 762-9020

**Agenda for the Regular Meeting of the Board of Directors of Live Oak Charter School**  
**August 18, 2021**  
**6:00pm**

This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors (“Board”) and employees of Live Oak Charter shall meet via the Zoom meeting platform. Members of the public who wish to access the Board meeting may do so at:

<https://us04web.zoom.us/j/73035178071?pwd=UTd0VFdqYXo5Rmw4V0c2K2JEbHBadz09>

Meeting ID: 730 3517 8071  
Passcode: kc817s

You may also call in using the Zoom phone number:  
669 900 6833 US

Members of the public who wish to comment during public comment sections at the start of the meeting or after presentation of items on the agenda may use the “raise hand” on the Zoom platform. Public comment is limited to three (3) minutes. If an interpreter is needed for comments, they will be translated into English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board Meeting

Access to Board Materials: A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on the Live Oak Charter School’s website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by emailing [kim.anderson@liveoakcharter.org](mailto:kim.anderson@liveoakcharter.org). All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

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**Mission & Program**

To ensure the humanity and potential of its students through an education resonant with their unfolding awareness and capacities, and supportive of the full and integrated development of body, heart, and mind. LOCS provides a K-8 program inspired by Waldorf education to children and families of Petaluma and surrounding communities. Waldorf inspired education is a developmental approach to learning that cultivates the innate capacities of each child through age appropriate curriculum. Live Oak educates the whole child – head, heart, and hands, through an education that integrates each child’s creative, intellectual, emotional, physical and social domains. Live Oak offers an interdisciplinary liberal arts program where art, music, and movement are integrated with core academic instruction. Exploration of the natural world, human culture, language and mathematics enlivens curiosity which is the foundation of intellectual growth, conceptual flexibility, empathy and sense of connectedness.

**CALL TO ORDER**

**5:30pm**

**APPROVE THE AGENDA**

**A. Public Comment on non-agenda items**

*(15 min)*

This portion of the meeting is set aside for members of the public to make comments or raise issues that are not specifically on the agenda. The board cannot, by law, respond or take action on any issue not specifically on the agenda. Public Comment presentations are limited to three minutes per presentation and the total time allotted to non-agenda items will not exceed fifteen minutes.

**B. Reports**

This portion of the meeting is set aside for delivery of information to the board/public. Board members may ask clarifying questions, but items are intended to be primarily informational.

- |   |                 |
|---|-----------------|
| 1. Treasurer Report (James Jensen)              | <i>(5 min)</i>  |
| 2. Foundation Report                            | <i>(5 min)</i>  |
| 3. Director’s Update (Justin Tomola)            | <i>(20 min)</i> |
| 4. COVID Response Team (CRT) Report (Stacy Ito) | <i>(5 min)</i>  |

**C. Consent agenda**

*(5 min)*

All matters listed under Consent Agenda are considered to be routine, and all will be enacted by one motion and vote. There will be no separate discussion of these items unless a Board member requests items to be removed from the Consent Agenda for separate action.

1. Board minutes for June 28, 2021; August 4, 2021
2. Financials for June 2021, July 2021
3. Prop 30 Endorsement (Packet info?)

**D. The board will consider the following for review and approval**

- |  |                 |
|--|-----------------|
| 1. Board meeting schedule 2021-22  | <i>(15 min)</i> |
| - Decision to continue to meet for regular board meetings on 2nd Thursday of month or change schedule to meet for board meetings the 3rd Tuesday of each month |                 |
| 2. Adopt Board of Directors Meeting Norms  | <i>(15 min)</i> |

**E. The board will consider the following for review**

1. 2020-21 Unaudited Actuals (John Azzizzi) (15 min)

**F. Board Development**

1. Election of board officers: Chair, Secretary, Treasurer (10 min)
2. Discussion of plans for open seat on Board (10 min)
3. Assignment of Board Roles and responsibilities for 2021/22 (20 min)
  - a. Board HR liaison to ED
  - b. Parent Survey
  - c. Response Team liaison
  - d. Executive Director Review
  - e. Long Terms Facilities Working Group
4. Information for New Board Member orientation (10 min)
  - a. Form 700
  - b. [LOCS Charter](#)
  - c. [LOCS By-laws](#)
  - d. CA Charter Schools Association Governance Academy Part 1 & 2 powerpoint
  - e. Charter School Development Center Resources
  - f. Board University book or other
5. Planting a seed for Board Retreat (5 min)

**G. Topics for consideration for future board meetings**

(5 min)

Please email future agenda items for consideration to [Justin.Tomola@liveoakcharter.org](mailto:Justin.Tomola@liveoakcharter.org) and the Board Chairperson

**H. ADJOURNMENT**