

**LIVE OAK CHARTER SCHOOL**  
100 Gness Concourse Petaluma, CA 94952 • (707) 762-9020

**Minutes for the Special Meeting of the Board of Directors of Live Oak Charter School**  
**September 24, 2020**  
**6:00pm**

This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors (“Board”) and employees of Live Oak Charter shall meet via the Zoom meeting platform. Members of the public who wish to access the Board meeting may do so at:  
Join Zoom Meeting

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Meeting ID: 873 8645 7959  
Passcode: yiHj12

You may also call in using the Zoom phone number:  
669 900 6833 US

Members of the public who wish to comment during public comment sections at the start of the meeting or after presentation of items on the agenda may use the “raise hand” on the Zoom platform. Public comment is limited to three (3) minutes. If an interpreter is needed for comments, they will be translated into English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board Meeting

Access to Board Materials: A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on the Live Oak Charter School’s website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by emailing [kim.anderson@liveoakcharter.org](mailto:kim.anderson@liveoakcharter.org). All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

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**Present**

Sarah Grossi, Board Chair  
Stacy Ito, Board Secretary  
Erin Wrightsman, Board Director  
Chris Fox, Board Director  
Jessica Umphress, Board Director  
Patrick Kennel, Board Director  
Justin Tomola, Executive Director  
James Jensen, Board Treasurer, joined at 6:45pm

**CALL TO ORDER**

**6:03 pm**

**APPROVE THE AGENDA**

1. Move to approve the agenda, with F1 changed from “learing to learning” EW, 2nd PK, Aye CF, SI, SG, JU.

**A. Public Comment on Closed Session agenda item**

- a. none

**B. CLOSED SESSION**

Pursuant to Government Code 54957.6 Public Employee Contracts  
Employee organization: Live Oak Charter School Teacher Union

**RECONVENE FOR OPEN SESSION**

**6:30 pm**

**C. Report out from Closed Session**

- a. No vote taken

**D. Public Comment on Open Session Agenda items**

- a. Concern about board member comment during the last board meeting to consider requiring LOCS teachers teach from their classrooms versus other locations; suggests exercising an abundance of caution in this matter as teachers are under incredible pressure and strain during COVID-19 pandemic and do not need additional challenges.

**E. Consent agenda**

1. Board minutes for September 10, 2020
2. Move to approve PK, 2nd CF, Aye, SG, EW, JU, SI

**F. The board will consider the following for adoption**

1. Learning Continuity Plan 2020 (Justin Tomola)
  - a. The Learning Continuity Plan (LCP) was developed to address learning needs during the COVID-19 pandemic. The LCP replaces the LCAP requirement for the 2020-2021 school year.
  - b. Updated from the August board meeting's hearing on the LCP. Updates mostly pertain to financial appendices provided by John Azzizzi (LOCS Business Manager). These updates do not impact or change LOCS's budget in anyway, rather they clarify subcategories of expenses that were already identified and contained in LOCS's budget, as they pertain to the LCP.
  - c. Updates noted in supporting teaching staff and mitigating student learning loss.
  - d. As a replacement for LCAP, there is a request to add more quantitative metrics for mitigating student learning loss in addition to the named programs and platforms being added to assist in mitigation, as well as adding more information on how LOCS plans to address and strengthen student attendance.
    - i. Note: there are several metrics listed on page 17 of the LCP including: STAR testing, Lexia, IXL math, logs of student interactions, and distance learning surveys.
  - e. Move to adopt LOCS Learning Continuity Plan 2020 JU, 2nd EW, Aye SG, PK, JJ, SI, NO CF; Motion F1e has passed.
  
2. Resolution Declaring Instructional Method for 2020/21 School Year (Justin Tomola)
  - a. Move to approve the resolution declaring distance learning as the instructional method for 2020/21 through January 15, 2021 EW, 2nd SI, SG, JJ, JU, PK, CF.

**G. Future business**

1. none

**H. Adjournment**

**8:34 pm**