

LIVE OAK CHARTER SCHOOL
100 Gness Concourse Petaluma, CA 94952 • (707) 762-9020

Minutes for the Special Meeting of the Board of Directors of Live Oak Charter School
August 11, 2020
6:00pm

This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors (“Board”) and employees of Live Oak Charter shall meet via the Zoom meeting platform. Members of the public who wish to access the Board meeting may do so at:

Join Zoom Meeting

<https://us02web.zoom.us/j/82804096157?pwd=U0MyVUI3dUpqdEx0WlkwMHVTSVNtdz09>

You may also call in using the Zoom phone number:

669 900 6833 US

Meeting ID: 828 0409 6157

Password: d1te8p

Members of the public who wish to comment during public comment sections at the start of the meeting or after presentation of items on the agenda may use the “raise hand” on the Zoom platform. Public comment is limited to three (3) minutes. If an interpreter is needed for comments, they will be translated into English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board Meeting

Access to Board Materials: A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on the Live Oak Charter School’s website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by emailing kim.anderson@liveoakcharter.org. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

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PRESENT

Sarah Grossi, Board Chair
James Jensen, Board Treasurer
Stacy Ito, Board Secretary
Jessica Umphress, Board Director
Chris Fox, Board Director
Patrick Kennel, Board Director
Erin Wrightsman, Board Director
Justin Tomola, Executive Director
John Azzizzi, Business Manager
Deb Fox, LOCS Volunteer Coordinator

OPENING 6:05 pm

PUBLIC COMMENT

None

OPEN SESSION

- A. Approve the agenda
 - a. Move to approve to adopt the 45 day revise JJ, 2nd CF, Aye EW, SG, SI, JU, PK
- B. Reports
 - a. Executive Committee (Sarah Grossi)
 - i. The Executive Committee did not meet.
 - b. Finance Committee (James Jensen)
 - i. The Finance Committee met to discuss and approve the 45 day revise budget.
 - c. Foundation Report (Sarah Grossi)
 - i. Report supplied by Patrick Mundy, new LOCS Foundation chair. Total grant was \$237k, far above the projected \$185k. Thank you Foundation!
 - d. Director's report (Justin Tomola)
 - i. LOCS is starting the school year in Distance Learning, as are 95-98% of schools in California.
 - 1. Commitment is for 6 weeks, unless LOCS receives guidance to change.
 - 2. Distance Learning 2.0 updates:
 - a. Daily interactions with teachers, attendance taken daily
 - i. Absences need to be reported to the school office, per usual.
 - b. Committed to offering a well-rounded Waldorf education to students.

- i. Specialty programs starting 8/31/20.
 - 1. Ms. Gayla (Handwork), Mr. Michael (Music), and Ms. Reir (Movement) will all be working with all students 1st-8th grade.
 - c. New Distance Learning schedule available on LOCS website.
 - d. ~50 of the 100 Chromebooks for student use have been checked out; LOCS is expecting another order of Chromebooks in mid-September. A small order of HP tablets have been ordered for younger students in need.
 - e. Desks and chairs have been loaned out to students in need to provide academic workspaces in the home.
 - f. Classroom materials pick-up will be scheduled for the first week of school.
 - 3. Hybrid model will be the next phase of school opening
 - a. LOCS will begin the hybrid model (format still unknown) once Sonoma County is removed from the State Watchlist for 14 days.
 - ii. Enrollment
 - 1. Enrollment has dropped to 283; 2nd grade & 7th grade only classes at capacity. Waiting list is strong for 2nd grade and has 1 student for 7th grade.
 - iii. Working Groups
 - 1. Summary: these groups were developed in order to help with unique aspects of these challenging times. These groups provide community members the opportunity to use their skills and talents in ways to enrich LOCS during COVID pandemic. There are 5 groups:
 - a. *campus and community safety*
 - b. *childcare/learning pods*, addressing needs of working parents
 - c. *distance learning* group to support faculty.
 - d. *social engagement* group to improve social fabric of community
 - e. *communication* to set and work on goals for the year
- C. Consent agenda -- Move to approve JJ, 2nd JU, Aye EW, SI, SG, PK, CF
 - a. Board minutes for July 16, 2020
 - b. Financials for June 2020 and July 2020
- D. The board will consider the following for discussion and adoption
 - a. Adoption of revised 2020/21 budget (John Azzizzi)
 - i. Revised budget is keeping with a conservative viewpoint, anticipating additional cuts for this year and for next year. Many deferrals have a high possibility of becoming cuts, as State attempts to weather COVID recession.
 - ii. Added 2 FTE aides back for learning loss mitigation .
 - iii. Increased cleaning costs reflect the need to sanitize the campus every

2. What should be the executive committee function at LOCS?
 3. How will the LOCS BOD set its agenda without an executive committee?
 4. If agendas are set in an Executive Working Group and only the Chair, Treasurer and Secretary are present to prevent there being a quorum, how can other board members suggest or add items to the agenda?
 5. How can the public suggest items for the agenda if there isn't a public agenda making meeting?
- iv. The board will revisit item E.b. at its next board meeting for further discussion.
- c. Board development plan for 2020/21 (Sarah Grossi)
 - i. In interest of time, item E.c.i. was briefly summarized by SG and deferred to next month's board meeting for discussion.
 - d. Board tasks and responsibilities for 2020/21 term (Sarah Grossi)
 - i. In interest of time, item E.d.i. was briefly summarized by SG and deferred to next month's board meeting for discussion.

F. ADJOURNMENT 10:02pm