

**LIVE OAK CHARTER SCHOOL**  
100 Gness Concourse Petaluma, CA 94952 • (707) 762-9020

**Agenda for the Regular Meeting of the Board of Directors Live Oak Charter School**  
**Handwork Room room**  
**February 13, 2020**  
**6:30pm**

**Present**

Sarah Grossi (SG) Chair  
Josh Kizner (JK) Director  
James Jensen (JJ) Treasurer  
Erin Wrightsman (EW) Director  
Daniella Baker (DB) Director  
Justin Tomola (JT) Executive Director  
Chris Fox (CF) Director

**Absent**

Stacy Ito (SI) Secretary  
Chris Fox (CF) Director

**OPENING 6:30 pm**

**PUBLIC COMMENT**

- 1) Music program – Families appreciate the music program. There is concern with the burnout of the teacher. Suggestion for music classes to be smaller or to have a fully qualified assistant that can read music and tune instruments. Suggestion to consider charge for the instrument rental – maintenance is expensive and students do not take good care of the instrument. Advise to either cut the music program or find a way to support it, but the parent wants to save the program.

**OPEN SESSION**

A. Approve the agenda -- Move: JJ, 2<sup>nd</sup> EW, Favor: DB, SG, JK

B. Reports

1. Committee reports
  - a. Executive Committee (Sarah Grossi)
    - i. Met and set the agenda for this meeting
  - b. Finance Committee (James Jensen)
    - i. Reviewed the agenda last week and approved the agenda
2. Executive Director Report (Justin Tomola)
  - a. 293 students enrolled – perhaps 295 for 2019-20
  - b. Students Intended to return due in March.

3. Foundation Report

- a. (did not make into the packet) Forwarded to everyone on the board. Amounts have increased slightly from 2018-19 to current year.

Moved Agenda item E1 before C-- Move: EW 2<sup>nd</sup> JJ, Favor: DB, SG, JK

E. The board will consider the following for discussion

1. Class Looping Policy (Justin Tomola)

- a. Town Hall: 17 families attended, good questions and seemed very supportive.
- b. Lois W. reached out to CGCS and spoke to the ED and the 4<sup>th</sup> grade teacher. CGCS doing the proposed loop (K, 1-3, 4-5, 6-8) since 2008.

C. Consent Agenda -- Move to approve: EW, 2<sup>nd</sup> JJ, Favor: DB, SG, JK

- 1. Board minutes for January 16, 2020 regular board meeting
- 2. Monthly financials for January 2020

D. The board will consider the following for discussion and approval

1. Declaration of auditor (James Jensen)

- a. Move to keep same auditor JK, 2<sup>nd</sup> EW, Favor: SG, DB, JJ

2. IRS Form 990 (James Jensen)

- a. No formal school policy to accept this Form 990, very routine and how you correctly prepare tax return
- b. Move to Approve and endorse the Form 990 for 2018-19 Move JJ, EW 2<sup>nd</sup>, SG, DB, JK

E. The board will consider the following for discussion

~~2. Class Looping Policy (Justin Tomola)~~ \*Moved to before item C\*

3. Facilities update (Justin Tomola)

- a. Reported on City of Petaluma meeting regarding the future of the FG and the "what if" scenarios for the 55 acres. Peggy the City Manager, said just because on the scenarios there is no school listed does not mean that it is not a possibility.

4. 2019-20 Parent Survey (Daniella Baker, Sarah Grossi)

5. Anticipated board openings for 2019/20 year (Sarah Grossi)

## CLOSED SESSION

F. Pursuant to Government Code 54956.8 Conference with Real Property Negotiator  
Property: 100 Gness Concourse, Petaluma; Negotiating Parties: Sonoma-Marin Fair; under negotiation: price and terms

G. Pursuant to Government Code 54957: Public Employee Contracts

## OPEN SESSION

No actions to report

**ADJOURNMENT 9:15pm**