

March 26, 2020

Dear Live Oak Families and Friends,

Sonoma County Office of Education (SCOE) along with five other counties including Alameda, Contra Costa, Marin, Napa, San Francisco on Wednesday announced a continuation of distance learning through at least May 1. This guidance was based on consultation with the Sonoma County Health Officer. As of now, Live Oak faculty and staff will continue with our Distance Learning program until May 1, 2020 unless circumstances/conditions with COVID-19 change.

In light of this Distance Learning extension and in order to best meet the needs of the students, parents and staff, we are planning to open Live Oak for a five-hour window from 9am to 2pm this Monday, March 30. Students and families will have the opportunity to pick up distance learning materials like Main Lesson Books, packets, colored pencils, Chromebooks and chargers. Handwork projects and musical instruments will also be available. Mr. Michael will be on hand in the Annex building to help facilitate the pick-up of the string instruments too.

During this window of time we want to do our best to comply with the Shelter in Place order, so we ask that you do not show up to pick up forgotten lunch boxes or rummage through the lost and found or to socialize. We ask that you drive to school, stay in your car, and wait for direction from a Live Oak staff member. While we are making this opportunity available, please follow [social distancing guidelines](#). You may want to bring a bag with you!

To minimize risk and exposure, we are giving time recommendations based on your last name:

Last name begins with the letters A-F come from 9am-10am.

Last name begins with the letters G-N come from 10am -11am.

Last name begins with the letters O-S come from 12pm-1pm.

Last name begins with the letters T-Z come from 1pm-2pm.

If you cannot attend during your recommended time, please choose a time between 9 and 2.

*Allowances for the purpose of distributing resources needed for distance learning is specified:*

*As noted in the Order, under Section 10(f)(xii), an Essential Business includes "Educational Institutions – including public and private K-12 schools, colleges, and universities – for the purposes of facilitating distance learning or performing essential functions, provided that social distancing of six-feet per person is maintained to the greatest extent possible." AND "Essential Travel" includes travel for any of the following purposes. Individuals engaged in any Essential Travel must comply with all Social Distancing Requirements...iii. Travel to or from educational institutions for purposes of receiving materials for distance learning, for receiving meals, and any other related services.*

Thank you again for all of your patience and support during this time.

Best,

Justin Tomola