



LIVE OAK CHARTER SCHOOL

Awakening Intelligence, Cultivating Character & Community

ENROLLMENT APPLICATION PROCEDURES FOR 2010/11

Please read carefully before completing your application

Application Deadline

The application deadline for the 2010/11 school year is **5:00 PM on Friday, March 12, 2010**. Applications received after that date and time will be considered late applications and admission will be considered only if space remains available. Live Oak Charter School is non-sectarian and welcomes children of all ethnic, racial, cultural, religious and economic backgrounds.

Admission Priorities

Live Oak Charter School admits students according to the following Admission Priorities established by the Live Oak Board of Directors and authorized by the Petaluma School District.

- #1: Returning Students.
- #2: Siblings of students returning, or currently enrolled, students.
- #3: Children of the School staff and Board of Directors.
- #4: Children residing in the Petaluma Elementary School District with at least one parent who has completed a three-hour Admissions Orientation to Live Oak Charter School.
- #5: Children with at least one parent who has completed a three-hour Admissions Orientation to Live Oak Charter School.
- #6: Children residing in the Petaluma Elementary School District.
- #7: Children residing in the following Districts: Cinnabar, Cotati-Rohnert Park, Dunham, Old Adobe, Two Rock, Waugh, Wilmar, Wilson, Liberty.
- #8: Children residing in Sonoma and Marin counties.
- #9: Children residing in the State of California.
- #10: All other applicants.

Admissions Orientation to Live Oak Charter School

To improve a child's admission preference status, parents may choose to attend a two-part Prospective Parents Orientation that is designed to introduce families to Waldorf education and the vision and values of the Live Oak Charter School community. The Orientation will take place in the School's Multipurpose Room and parents must call the School Office to make reservations to attend. ***For a child to receive preferential admissions status, one parent must attend both Orientation sessions.***

Orientation Part 1: Overview of the Waldorf Curriculum as Compared to Mainstream Public Schools with Discussion of Issues Specific to Each Grade K-8

Option 1: EVENING: Tuesday, February 23 — 7:00 to 8:30 PM OR

Option 2: DAYTIME: Friday, February 26 — 9:00 to 10:30 AM

Orientation Part 2: Values in the Home that Support School Life, with Discussion of the Role of Parent Involvement at Live Oak Charter School

Option 1: EVENING: Tuesday, March 9 — 7:00 to 8:30 PM OR

Option 2: DAYTIME: Friday, March 12 — 9:00 to 10:30 AM

[continued]

Revised January 27, 2010

Kindergarten Admissions

Live Oak Charter School encourages first grade readiness by allowing an adequate time in Kindergarten. Children who turn five between December 2, 2010 and May 31, 2011, are eligible for one year of Kindergarten. Children who turn five between June 1 and December 1, 2010, are eligible for two years of Kindergarten. *The Kindergarten Faculty and the Education Director determine First Grade readiness.*

The Enrollment Application

1. Complete the attached application and return it to the School Office.
2. Make sure to include a copy of the student's birth certificate and / or passport.
3. Attach a copy of your PG&E bill or other document that verifies your address.
4. If parents are separated or divorced, please attach a copy of your custody agreement.
5. Complete all information carefully and completely. If you are unsure about how to answer a question, please call the School Office at 762-9020 and we will be happy to assist you.
6. If your child has an Individual Education Plan (IEP), please attach a copy of the most current IEP and evaluation to the application.

■ The Enrollment Process

1. Your completed application must be turned in to the School Office no later than **5:00 PM on Friday, March 12, 2010.**
2. You will receive a confirmation letter acknowledging the receipt of your application.
3. If there are any subsequent requests for additional information, please comply in a timely manner. Failure to do so may delay the admissions process and may disqualify you from enrollment.
4. You will be notified in writing of your provisional acceptance no later than Monday, April 12, 2010 if your child has been enrolled at Live Oak for the 2010/11 school year, or placed on a waiting list, and you will be invited to a meeting with the Executive Director.
5. In consideration of other students, if at any time during the enrollment process you decide not to enroll your child, please notify the School Office immediately.
6. During the summer you will receive a School newsletter with information about **Back-to-School Night**, about **Campus Work Days** at which you can help prepare your class and the campus for the new school year, and about the voluntary, tax-deductible **Parent Pledge Program** that helps fund the Live Oak educational program.

■ If you Have Questions

If you have any questions at any time during the application and admissions process, please do not hesitate to contact Kim Anderson, Office Manager, in the School Office at 707-762-9020.

LIVE OAK CHARTER SCHOOL

Sonoma-Marin Fairgrounds, 100 Gness Concourse, Building 1, Petaluma, CA 94952
Will Stapp, MPH, Executive Director
Kalen Wood, Education Director — Anna Cummings Jacopetti, School Mentor

Revised January 27, 2010