

LIVE OAK CHARTER SCHOOL

Minutes of Board Meeting, Monday December 1, 2008

AGENDA:

I. ROLL CALL & ESTABLISH QUORUM, 6:30 PM. Present:

Chuck (Ch), William (W), Katherine (K), Sabrina (S),
Claire (C) & Judith (J)

II. CLOSED SESSION, Board Only:

a. Public Employment: Section 54957

1. Collective Bargaining

- a. Faculty Chair Compensation
- b. Faculty Evaluation Procedure

III. OPEN SESSION 7PM. Public Present:

Will Stapp (WS), Victoria Temple (VT), Julianne R-C (JRC)

A. COMMUNICATIONS

1. REPORT OUT OF CLOSED SESSION:

a. Admin to meet & advise re: Faculty Chair Compensation and clarification of duties -- not to match to a particular person's strengths, interests, skills.

b. Faculty Administration Procedure: CV moved, S 2nd: Art. 11 of Teachers Collective Bargaining Agreement - Subject to Faculty Approval.

2. Recognitions & Appreciations:

- a. S: New Board Members, and Juliane for the play Horton Hears a Who with the 6th grade - and bringing that play out into the community.
- b. C: First Grade's Lantern Walk at 40 Oaks, with special help from many parents including Cath Caddel, Sarah, Sumiko, John, etc. and many others, plus former Board member Peter Dunlap's ritual circle.
- c. WS: Kim, who worked with such teamwork to make sure the Interim Report was right and timely.
- d. J: Victoria for all she does for the LOCS, including the annual art card project for which \$4500 has been collected!

3. Public Comment: See attached reports from WS & V

4. Approval of Minutes: Unanimous, 7:30pm. C moved & S 2nded.

B. DISCUSSION/ACTION ITEMS (begun 7:30pm)

- 1. First Interim Report: W moved, S 2nded, approved unanimously.
- 2. LOCS-FOLOCS MOU: K moved & S 2nded to approve FOLOCS' changes with WS's language re: 10% reserve cap & FOLOCS to approve or send back. Approved unanimously.
- 3. Adoption of Monthly Financials: S moved, C 2nded, all, "OK."

4. Exit interview responses and follow-up discussion: S sent out 20 letters with 3 written & 1 telephone response. An EXIT INTERVIEW BINDER will be set up. Reasons given for leaving:
 - a. Cultural - Insufficient diversity
 - b. Better communication needed re: what's happening.
 - c. Parents don't understand what we do/Waldorf Educ. is.

More parent-educ. & class meetings needed. HANDBOOK SHOULD CONTAIN INFORMATION RE: CURRICULUM & EVENTS IN EACH GRADE & IN THE CALENDAR YEAR - e.g., When/Why Lantern Walk. Julianne to bring this to the faculty.
 - d. Kindergarten parents in particular need more support -- new to school, Waldorf, schooling! Best window for community building, committment & student retention.
5. The 501-c3 Governance Models (presentation by V & Discussion): See handouts from Boardlink, Non-Profit Rec. Ctr. in Scto., and Bd. Excell. Trng. Prog.
 - a. W: Issue of blending current, legal & Waldorf appoches to organizational structures.
 - b. V: 2 handouts. Issues: Board Roles & Board Building (Governance Questions) and Fundraising - Gratitude, Generosity & Growth
 - c. S. Next agenda, go deeper into Governance with 3 layers added on as needed --plus, we're a public charter school, and service, not fundraising our mission.
 - d. C: What are the different models for different kinds of schools?

C. REPORT ITEMS:

1. Executive Director Report:
 - a. Enrollment
 1. School: 230-2, up a bit.
 2. Aftercare: 2 new kids. Lucky to have Aroura & Mimi. School needs this - enrollment . in school supported, plus income.
 - b. Open Positions: None
 - c. Facilities: WS working with Fairgrounds for no summer teardown
 - d. Charter renewal. WS to email 12/19 & put on website. Town Hall Meeting 1/22 in evening.
 - e. Compassionate Campus Update:
 1. J to serve Callm & Return Room (& space for students to work, get 1-on-1, etc., during main lesson each morning, from 8:15-10:15.
 2. 6th & 7th grade buy-in: Had Wisdom Circle re: respect, plus Student Government with Senators to be brought back.
 3. Playground - 6th & 4th grade separation/more space still needed. WS to check with Mr. Hartwell & to use "Circus Area."
2. Education Dept. Report: Kaelin Wood is sick. No report.
3. Faculty Chair Report: JRC:
 1. December is crunch-month for Masters Program Teachers.
 2. Playground is an issue Faculty is wrestling with. Weekly assembly re: compassionate campus.
 4. Development Director Report: See last month's.
 5. Faculty/Staff/Board Retreat: 3/20.
 6. Committee Reports (in packet) - Attached.
 7. Committee Reports not in packet:
 - a. Ad-Hoc Finance (Priorities) Committee met. 1/23 next meeting. Rolling along for priority plans.
 - b. FOLOCS Liason Rept. belatedly attached. Discussion re: FOLOCS wish to remove major-donor piece from MOU until LOCS Board addresses its responsibilities for fundraising in general & \$20,000 budget line in particular, ESPECIALLY in light of need for development of

MAJOR major-donor approach to avoid “poisoning the well,” unintentionally. Major-donor work (i.e., endowments, building site, etc., beyond FOLOCS Bd’s current aims. STRATEGIC PLANNING NEEDED.

c. Governance:

1. Big Picture to be focus. Will meet at 5:15 before monthly Board Mtg.

2. Charter Revision suggestions:

a. Parent Participation - Basically, change reference from PCC to Class Coordinator’s Council as the closest thing we currently can substitute in minor tune-up of charter. Aspect of PCC not addressed - Dispute Resolution issues, to be explored more. For now, language:

Parent participation is essential to the success of Live Oak Charter School and is strongly encouraged although it is not a requirement of school enrollment. Parents are asked to share areas of expertise and capacity, supporting the school in a number of ways, such as: a) outreach and inreach, b) classroom, and playground volunteering, c) fundraising activities d) maintenance and improvement of the physical plant, e) participation in parent education and class meetings, f) service on committees, the LOCS Board of Directors and the FOLOCS Board of Directors.

LOCS has formed the Class Coordinators’l Council to coordinate volunteer efforts and advise the School Administration and Board of Directors. The council also works with the member of the LOCS Board of Directors who is elected to the LOCS Board of Directors by the parent body as the Parent Representative.

b. The following may serve as ex-officio members of the Board: The Executive Director, Educational Director, Development Director and Faculty Chair.

IV. Adjourned at 9:45.

Submitted by Judith Helman, Secretary, for amendment and/or approval of the LOCS Board of Directors.

Amendments:

Approval:

Date/Time: